

Bylaws of the Swedish Society of Biomechanics (SSB)

Organisational number: 802518-0608

Accepted March 21st, 2019

§I Membership

1.1. Ordinary members: Ordinary members are persons, irrespective of nationality, who has an interest in the field of Biomechanics, are mainly carrying out their activities in Sweden, and have registered and been accepted to membership by the council. The ordinary members are entitled to vote and to be elected to the Council.

1.2. Student members: Student membership can be given to any graduate student in the field of biomechanics. Student members are entitled to a reduced membership fee, and to have a reduced registration fee for the Society meetings. The student members are allowed vote, but only to be elected to Council as the student representative.

1.3. Honorary members: Honorary membership can be given to any person who has given the Society particular services or who has made a significant contribution to the objectives of the society in the field of Biomechanics. Honorary members are proposed by the council and approved by the members during the General Assembly. The honorary members are entitled to vote and to be elected to the Council.

1.4. Senior members: An ordinary member who has retired from active professional life may also have the privileges of a Senior member. Senior members are entitled to vote and to be elected to the Council.

1.5. Corporate membership: Any institution or organization whose activities are in the field of biomechanics can apply for corporate membership. Those accepted as corporate members must nominate a representative. The representatives are entitled to vote, but not to be elected to the Council.

§2 Termination and reinstatement of membership

2.1. Default: The Treasurer shall notify the Council of any member who fails to pay his or her yearly membership fee after two reminders with one calendar month between. The Council will consider the status of each member who fails to pay his or her dues, and will normally revoke the membership of those members who fail to pay without good cause.

2.2. Resignation: Any member can present his or her resignation by informing the responsible person in the council.

2.3. Reinstatement: The Council can reinstate a former member based on a new request by a present member or a new application by the member wishing to be reinstated under the conditions it deems appropriate.

§3 Meetings

3.1. General assembly and extraordinary general meeting rules: Meetings will be chaired by the President or by some other person designated by the Council, with a secretary

appointed by the Chairman. Any member with the right to vote can attend the meetings and can represent not more than two additional members, provided that each represented member has given a proxy in writing which is to be notified to the Chairman at the start of the meeting. In order for a meeting to be valid, it is necessary for at least ten percent of the members or at least ten members, whichever is greater, to be present or represented by proxy. If a quorum is not obtained at a first meeting, a second can be called by the President, at the earliest, one day later. The second meeting does not require a quorum of members. Decisions passed at meetings are binding for all members. In the event of equal numbers of votes the voting will be repeated. If the second vote again results in a tie, the Chairman shall have the casting vote. The official language of the meetings will be English.

3.2. Minutes of the Meetings: Minutes from the meetings must be drawn up and be signed by the Chairman and the Secretary and communicated to all members. The official language of the minutes will be English.

§4 Council

4.1. Membership: Every member of the Council must be a citizen of or a current resident in Sweden. The Past President of the Council shall preferably be an ex-officio member of the Council for the term of Council immediately following his or her Presidency. At least five members shall be elected to serve on the Council by the General Assembly. The term of office of each elected member of Council will be two years. Repeated terms are allowed. Elections to the Council shall strive to occur so that normally not all elected members retire at the same time. Elections to Council will normally be held once every two years.

4.2. Officers: The President of the Society shall be Chairman of the Council. The Council shall among themselves elect a Vice-President, a Secretary and a Treasurer by means of a vote amongst Council members where a simple majority is sufficient for election. If there is a tie, the vote will be repeated. If there continues to be a tie, the Council member who is acting as Chairman of the meeting at the time of the vote, shall have a casting vote.

4.3. Vacancy: Any vacancy in any office of the Council due to unexpected termination can be filled by the Council with candidates from the Council for the period to the next election.

4.4. Committees: Council may create, from time to time, and for a specified or unlimited period committees that are used to run the Society's affairs to the best advantages of the members. Normally, there will be at least one member of Council on each Committee and he or she will be responsible for reporting the activities of the Committee to the Council.

§5 President

The President in general supervises all the business and affairs of the Society. He/She presides over all Council and is legally authorized to sign any document that the Council has approved, even on general lines and to generally attend to all the tasks entrusted to the Office of President. Should the President be absent or be prevented from attending to the foregoing, the Vice President will perform the duties of President. The Vice President must carry out all the duties given to him or her from time to time by the President, the Council, or by the members at the General Assembly. The signature on documents of the Vice President is indicative that the President is absent or has been prevented from being in attendance.

§6 Treasurer

The Treasurer is in charge of the funds of the Society, receives monies, issue receipts, banks monies in the Societies account and in general attends to all duties pertinent to the Office of Treasurer.

§7 Secretary

The Secretary keeps the Minutes of the Council and General Assembly and has custody of the documents of the Society, keeps a register of the members, and in general attends to all the duties pertinent to the office of Secretary.

§8 Auditors

The auditor is appointed during the course of General Assembly, hold office for two years. Their task is to check the books and balance sheets and to prepare a statement of the Society's finances for presentation biennially to the General Assembly of the Society.

§9 Ballot Officer

A Ballot officer is appointed, when needed before or during a General Assembly. He or she must be an ordinary or senior member, not member of Council and not a candidate for the election. He or she must expressly accept the duties and responsibilities towards the Council and the member of the Society.

§10 Membership fees

Members are required to pay annual membership fees according to the different categories of membership. The fees will be established by the General Assembly and shall normally be paid before January 1st of the year in question. The financial year shall run from January 1st to December 31st. Honorary and senior members are exempt from payments of membership fees. New members shall be required to pay membership fees for the current year in full, except when their membership is accepted during the last quarter of the year, in which case it will cover membership for the remainder of the year and the next year.